



## ***Board of Directors Regular Meeting***

**December 8<sup>th</sup>, 2025, at 6:00 PM**

**LCATV & via Zoom**

**63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446**

**Board of Directors in Attendance:** Dirk Reith (DR), Al Getler (AG), Curt Taylor (CT), Matt Ketcham (MK), Ken Rocheleau (KR).

**Staff in Attendance:** Kevin Christopher (KC)

**1. Call to Order by Chair DR at 6:01 PM**

**2. Approve Agendas**

**Motion by AG to approve the agenda, second by KR, passed unanimously.**

**3. Public / Board Members / Staff Comments**

No comments

**4. Approve Minutes of 11/03/2025**

**Motion by CT to approve minutes of 11/03/2025, second by KR, passed unanimously.**

**5. Executive Director's Report**

KC mentioned that LCATV's insurance agency would like to do a review of LCATV's business policies. He asked who might be interested in taking part in the discussion. DR stated he would think about it. There may be some questions that should be answered by the Board.

The new video server has arrived. It will be installed and migration started this week.

**6. Treasurer's Report**

The treasurer was not in attendance. KC reported that the latest funding check arrived and it is in line with the rest of the year with a 10% decrease since the previous year. LCATV will also receive another \$1,000 of State funds due to an accounting error by Vermont Access Network.

**7. Old Business**

**a. Fundraising & Sponsorship Planning**

Stephanie has been identifying potential donors. Kevin will bring the issue back in the coming year.

**b. Employee Handbook – Revision Second Reading / Action**

CT stated that he wants the Executive Director to have discretion in granting Paid Family and Medical Leave for employees. After some discussion the Board agreed, and the

word "Shall" will be replaced by "May" in the relevant portions of the policy. KC then reviewed his additions to the Handbook appendix wherein details of the health care benefits for employees are specified for FY2026. He asked the Board to review some of his language. The Board approved the changes.

**Motion by AG to bring the Handbook revisions agreed upon back for a 4<sup>th</sup> reading, second by CT, passed unanimously**

**c. FY 2026 Budgets – Second Draft / Action**

KC reported no substantial changes to the draft. There was some discussion about the firm currently contracted for cleaning the facility as they may not be able to continue the work.

**Motion by KR to approve the draft budget as presented, Second by AG. Passed unanimously.**

**8. New Business**

**a. 2026 Board of Directors Terms**

MK and AG are up for term renewal. AG stated that he plans to renew his term. KC will contact MK about his plans.

Krystina Gotsch has resigned her position on the Board as she is moving out of the service area.

**9. Executive Session (if needed)**

**10. Adjournment**

**Motion to adjourn by CT, second by KR, passed unanimously.**

**Meeting adjourned at 6:25 PM**

DRAFT Respectfully submitted by Curt Taylor – Secretary on January 9<sup>th</sup>, 2026

FINAL approved at meeting held January 29<sup>th</sup>, 2026