



Board of Directors Regular Meeting

June 17th, 2025, at 6:00 PM

LCATV & via Zoom

63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446

Board of Directors in Attendance: Dirk Reith (DR), Curt Taylor (CT), Greg Drew (GD), Matt Ketcham (KR)

Staff in Attendance: Kevin Christopher (KC)

1. Call to Order by Chair DR at 6:15 PM

2. Approval of Agenda

CT wanted to add one agenda item to new business: a policy addition regarding the retention of original meeting recordings when/if they are edited before being made public.

Motion by CT to approve the agenda with added item, second by GD, passed unanimously.

3. Public / Board Members / Staff Comments

4. Approve Minutes of 5/12/2025

Motion by GD to approve minutes of 5/12/2025, second by CT, passed unanimously.

5. Executive Director's Report

KC reported that the graduation season went fairly well. Camps start next week. There have been more sign-ups and requests for additional camps. KC stated that adding camps is not possible at this time due to staffing resources. He attributed some of the additional interest to the success of the crowd sourced movie production which has brought repeat participants.

6. Treasurer's Report

The treasurer was not in attendance. KC stated that the loss of one full-time employee has improved LCATV's financial picture by lowering salary and benefit obligations.

7. Old Business

a. Fundraising & Sponsorship Planning

KC suggested the Board table this item and make it the subject of a longer discussion at a retreat. The Board agreed and KC will schedule a retreat. After some discussion the Board proposed July 12th at 10:00 AM with the 19th as a backup. KC will contact the other Board members.

b. HD Transition

KC reported that there has been a statewide meeting about this issue. The problem is that there is not a lot of consistency in what ComCast is proposing to each Community Media Corporations. The solution KC is proposing is to bring the issue to the Public Utilities Commission in a workshop where representatives from the interested parties can hash out the issues of who is responsible for what when it comes to the upgrade.

8. New Business

a. Retention of Original meeting recordings

CT explained his concern that for the rare events that gavel-to-gavel meeting recordings are edited prior to public release the original recording should be maintained and available if needed for historical or legal purposes. This would be an addition to the video retention policy. KC explained some of the difficulties of keeping such recording in Amazon deep storage without making them available online.

After some discussion KC said he will propose changes to the policy and investigate how the change will be implemented.

A discussion also ensued with regard to the hard drive that has been returned by the employee who left LCATV. The drive contains material that was to be made into content. KC asked if the Board would agree to him bringing in someone to complete the projects. The Board approved the idea.

9. Executive Session (if needed)

10. Adjournment

Motion to adjourn by GD, second by CT, passed unanimously.

Meeting adjourned at 7:38 p.m.

DRAFT Respectfully submitted by Curt Taylor – Secretary on June 20th, 2025
FINAL approved at September 8th 2025 meeting.