



Board of Directors Regular Meeting
December 9th, 2024, at 6:00 PM
LCATV & via Zoom
63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446

Board of Directors in Attendance: Dirk Reith (DR), Curt Taylor (CT), Greg Drew (GD), Ken Richaleau (KR), Jeff Hathaway (JH)

Staff in Attendance: Kevin Christopher (KC),

1. Call to Order by Chair DR at 6:01 PM.

2. Approval of Agenda

Motion to approve agenda by CT, second by GD, passed unanimously.

3. Public / Board Members / Staff Comments

4. Approve Minutes of 11/26/2024

Motion to approve Minutes of 11/26/2024 by CT, second by GD, passed unanimously.

5. Executive Director's Report

KC stated that he had nothing to report that is not already on the agenda. It has only been two weeks since the last LCATV board meeting.

6. Treasurer's Report

Because JH, the treasurer, was not present, the chair asked that he be contacted by phone and perhaps pulled into the meeting. He was able to join a little later.

7. Old Business

a. Prospective Board Members

KC stated that Matt Ketcham (MK) is still interested in a Board position. KC will contact MK and see where things stand now.

b. LCATV Employee Handbook Revision – First Reading

KC stated that there are three small changes to the handbook: two to the confidentiality section and one in the acknowledgement form. The proposed changes will be brought back at the next meeting as an Action item.

c. Use of LCATV Content – First Reading

KC has reviewed the draft changes submitted by the attorney and has some suggested changes. He will take any changes the Board suggests and go over them with the attorney. KC did have two questions regarding the policy:

1) LCATV's "safe harbor" hours have been from 1:00 a.m. to 6:00 a.m. The FCC's safe harbor hours are 10:00 p.m. to 6:00 a.m. KC wanted to know if the Board wants to keep the current safe harbor hours or go with the FCC's. After some discussion the Board decided that no change was necessary.

2) The other question KC had for the Board regarded creative common license that communicate to the viewers the nature of the usages allowed for that content. The question is: which license would the Board would like to use. KC recommended the BY-NC-ND (4.0) license. He reviewed that license's requirements and there was some discussion about how the content policy is implemented and enforced.

Motion by CT, second by GD, to accept the changes for first reading and bring them back for second reading. Passed unanimously.

d. Fiscal Year 2025 Budgets – Third Reading / Action

JH had a question regarding the handling of subscription licenses and whether they are a capital or operating expenses. KC clarified LCATV's account's opinion on the issue.

Motion by CT, second by GD, to accept the budget as proposed, passed unanimously

8. New Business

a. Policy & By-Law Review Planning

KC asked if the Board wants to go forward with this issue and how it should be approached: during Board meetings or at a separate work-session type meeting. After some discussion the Board decided to have a work-session type meeting on February 1st at 10:00 a.m. to begin a review of policies and by-laws.

b. Fundraising & Sponsorship Planning

KC is looking to work with JH about developing a plan for alternate revenue. JH agreed that they should schedule a time for a first meeting.

c. Regular Meeting Time

After some discussion the Board decided not to establish a regular meeting schedule with some specific day each month, but to continue scheduling meetings as needed. The Board also decided to meet on January 6th, 2025, for a reorganization meeting.

9. Executive Session (if needed)

10. Adjournment

Motion to adjourn by GD, second by CT, passed unanimously
Meeting adjourned at 6:59 p.m.

DRAFT Respectfully submitted by Curt Taylor – Secretary on January 5th, 2025
FINAL approved at January 6th 2025 meeting.