



Board of Directors Regular Meeting

February 12th, 2024, at 6:00 pm

LCATV & via Zoom

Board of Directors in Attendance: Dirk Reith (DR), Greg Drew (GD), Curt Taylor (CT), Ken Rocheleau (KR)

Staff in Attendance: Kevin Christopher (KC), Michael Wright (MW)

1. Call to Order by Chair DR at 6:00 PM.

2. Approval of Agenda

Motion by CT to approve the agenda, second by GD, passed unanimously.

3. 2024 Board Appointments & Board of Directors Reorganization

DR resigned as Chair. KC took over the meeting. JH was not in attendance, so he continues as a director for another three years. GD stated he would like to remain as a director for another two years.

Motion by CT to appoint Jeff Hathaway to another three-year term and Greg Drew to another two-year term as Georgia, Westford, Fairfax representatives, second by DR, passed unanimously.

Motion by DR to continue current President, Vice-President, Secretary and Treasurer, second by CT, passed unanimously.

4. Public / Board Members / Staff Comments

MW asked whether there are funds in the budget for continuing education for staff. He is interested in such an opportunity. KC said that he should get details as to cost, send that to him, and it may come before the board at the next meeting.

5. Approve Minutes of 12/18/24

Motion by CT to approve minutes of 12/18/2024, second by GD, passed unanimously.

6. Executive Director's Report

KC stated that he has started Town Meeting preparations.

7. Treasurer's Report

JH was not in attendance, so KC reported. The balance sheets look good. LCATV has received 4th quarter statements and there is a 4% drop in PEG revenues.

a. Website Work

KC stated that LCATV's website is not as polished as it should be. LCATV has moved from Drupal to Backdrop as the website platform. \$21,000 was budgeted last year for that move. About half of it has been used. The switch has been made, but now there is a bit of work needed to get things to where they should be. KC expects that it will cost a little more than the roughly \$10k left over. KC continued that of the \$45k we received from the State last year about \$20k has been spent on capital and operating for Rusty Baldwin. There is about \$26k of that grant that must be spent before the end of the State fiscal year. KC requested that the funds be used for the website.

The other possible use of those funds is the remote cameras for Colchester High School. A demo of the equipment that might be used did not go well. More time is needed before that project can go forward.

Motion by CT to use as much of the funds left over from the State grant as necessary for website improvements, second by GD, passed unanimously.

8. Old Business

a. FCC & Legislative Status Update

KC reported that the State legislature has folded the AMO funding bill into another bill. If it passes, revenues from the Pole Attachment Fee may be available by the end of the year.

b. Community Outreach & Engagement Plan

KC reported that all the outreach events have been completed. There were good discussions and some new programming leads. The turnout for the events was dismal but some progress has been made.

9. New Business

KC stated that four years ago LCATV started a contract with a firm to offer staff support services through an employee assistance program. LCATV makes payment but he is not sure of its usefulness. A recent survey of employees found that it is not being used. The cost is \$950 a year. After considerable discussion the board decided to continue the contract.

10. Executive Session (*if needed*)

Not needed.

11. Adjournment

Motion to adjourn by CT, second by GD, passed unanimously.

Meeting adjourned at 6:44 PM

DRAFT Respectfully submitted by Curt Taylor – Secretary on March 31st, 2024

Approved at 4/1/2024 meeting.