



## ***Board of Directors Regular Meeting***

**February 8th, 2023, at 6:00 pm**

**LCATV & via Zoom**

**Board of Directors in Attendance:** Dirk Reith (DR), Greg Drew (GD), Ken Rocheleau (KR), Curt Taylor (CT)

**Staff in Attendance:** Kevin Christopher (KC), Michael Wright (MW)

**1. Call to Order by Chair DR at 6:00 PM.**

**2. Approval of Agenda**

**Motion by KR to approve the agenda, second by CT, passed unanimously.**

**3. 2023 Board Appointments & Board of Directors Reorganization**

CT stated that he would like to continue as a board member for another two years.

**Motion by DR to approve Curt Taylor for another two-year term representing Colchester and Milton, second by KR, passed unanimously.**

**Motion by DR to approve the 2023 executive committee officer candidate slate of DR as president, GD as vice-president, Jeff Hathaway as Treasurer, and Curt Taylor as Secretary, second by GD, passed unanimously.**

**4. Public, board member, and staff comments**

None

**5. Approve minutes of 12/14/2022**

**Motion by GD to approve the minutes of 12/14/2022, second by CT, passed unanimously.**

**6. Executive director's report**

KC reported that the studio is now open. There is still some cleanup and reorganization to do but on Monday LCATV will be doing its first studio show since October.

KC related information about a second studio floor. On December 15<sup>th</sup> the septic system backed up causing water to flood both bathrooms and some of the conference area. For about five days G. W. Savage ran fans and cleaned up the damage. The drain that caused the flood is now plugged and the drain system from Gadue's next door has been modified to overflow outside rather than into LCATV's area. The plugging of the drain (which really had no purpose) means that there is now one drain in the back of the studio. There is also a water sensor to notify property management if there is water in the area.

Work repairing the restrooms is progressing and should be completed in a couple weeks. The cost is about \$2,300 in addition to what insurance has covered. Water mitigation was about \$23,000. \$6,700 in furniture and equipment loss. LCATV's landlord did not raise rents because of the floods and covered the significant power bill of the cleanup.

Discussion ensued regarding the approval process for bathroom upgrades and flood mitigation.

**Motion by KR to allow KC to continue to expense the cost of the bathroom upgrades and get the job done, second by GD, passed unanimously.**

KC reported that the studio control upgrades authorized prior to the first flood and delayed by the second flood have now been completed along with a day of training. The system will be in operation for the upcoming studio show.

LCATV is also working on coverage of upcoming Town Meetings in the coverage area. Colchester is working with LCATV on a presentation about the proposed recreation center ballot article. There was also some discussion about changes in Georgia, VT's town meeting as they are switching to an Australian ballot.

CT suggested that with work beginning on Exit 16, LCATV might collect drone video of the progress for documentary use later.

KC announced that LCATV is going High Definition (HD) soon. There is no firm timeline, but it should happen this spring. ComCast has been doing upgrades to enable the change. VAN (Vermont Access Network) is working with ComCast to determine who pays for what and who is responsible for what. There will be some expense to LCATV but by this spring we should be able to HD formatted video.

CT asked about the website issues mentioned at the previous meeting and the results of any testing that was done. KC replied that by working with Amazon and LCATV's web manager they determined that the video player LCATV used was not working well with Chrome. By changing the player, they solved the problem.

## **7. Treasurer's Report**

Because the treasurer was not in attendance KC reported that the latest check from ComCast has been received. There was some discussion regarding contacting JH about attendance at the meetings. KC stated that he would look into it.

Discussion followed about community outreach and the hiring of a company to develop a plan for community engagement. A previous attempt to find such a company has hit a dead end.

## **8. Old Business**

KC reported no real updates on these issues. He has been focused on getting the studio back in order.

### **a. FCC and Legislative Status Update**

No update

### **b. Creative Content Producer Search**

No update

### **c. Community Outreach & Engagement Plan and Budget**

No update

DR mentioned that he had contacted the Fairfax town administration about assisting in finding a board member from that area. He has not heard back, but KC said he will contact the town administrator and see what he can find out.

**9. New Business**

**10. Executive Session**

There was no need for an executive session.

**11. Adjournment**

**Motion to adjourn by CT, second by KR, passed unanimously.**

**Meeting adjourned at 6:34 PM**

DRAFT Respectfully submitted by Curt Taylor – Secretary on June 4<sup>th</sup>, 2023  
Approved at 06/05/2023 meeting.