



Board of Directors Regular Meeting

December 14th, 2022, at 6:00 pm

LCATV & via Zoom

Board of Directors in Attendance: Dirk Reith (DR), Ken Rocheleau (KR), Curt Taylor (CT)

Staff in Attendance: Kevin Christopher (KC), Michael Wright (MW)

1. Call to Order by Chair DR at 6:03 PM.

2. Approval of Agenda

Motion by KR to approve the agenda, second by CT, passed unanimously.

3. Public, board member, and staff comments

KC reported that drywall work is progressing slowly. The studio control system installation may well be pushed back a week or so in January. Laptops are being repaired or replaced. And LCATV should receive an insurance check.

MW stated that he and Stephanie Soule visited Media Factory in Burlington. The 360 camera and VR were demonstrated. MW was impressed by the Media Factory's outreach program for VR. Media Factory demos their VR system in other locations to drum up interest in using the system. If LCATV's system were made more portable this might be an option for LCATV.

DR asked about LCATV's drone usage. MW replied that the drone has had some use, but not a lot. DR also asked about LCATV producing a phone application. KC felt that using a Roku channel might be possible but the cost of developing a new app would be prohibitive.

KC brought up some quality issues with the LCATV website. He would like to have board members watch the online content and provide information about any problems. KC will send an email with specifics on how this might be done.

4. Approve minutes of 9/28/2022

Motion by CT to approve the minutes of 11/29/2022, second by KR, passed unanimously.

5. Executive director's report

KC presented his report during the "Public, board member and staff comments" portion of the meeting.

6. Treasurer's Report

Because the treasurer was not in attendance KC reported that there was nothing out of the ordinary.

7. Old Business

a. FCC and Legislative Status Update

KC reported no updates on these issues.

b. Creative Content Producer Search

No update

c. Community Outreach & Engagement Plan and Budget

No update

8. Executive Session

There was no need for an executive session.

9. New Business

a. Fiscal Year 2023 Budgets – Second reading

The new version of the budget contains compensation recommendations, taxes, bonuses for 2022, and field production expense adjustments. No big changes.

CT asked about the website upgrade item. KC responded that the platform serving the website is nearing its end of life and will soon not be supported any more. LCATV is migrating to a new platform. Also, the three Linux servers are being re-programmed. This is also the first year that LCATV will be doing regular uploads to the cloud archive.

KC stated that LCATV will end the year with a \$47k net income in operating, which is the funds that will be used for any new full time position. That may be on the low end for such a position. KC speculated that station income seems to be level, but future income is always a question.

Motion by CT to approve the budget as proposed, second by KR, passed unanimously.

b. Employee Handbook Updates – Second reading

KC explained that there is a change in the definition of family member which brings LCATV in compliance with Vermont statute. There was also a required change in the COBRA language.

Motion by CT to approve changes to the employee handbook, second by KR, passed unanimously.

10. Adjournment

Motion to adjourn by CT, second by KR, passed unanimously.

Meeting adjourned at 6:40 PM

DRAFT Respectfully submitted by Curt Taylor – Secretary on February 6th, 2023

Approved at 02/08/2023 meeting.