



Board of Directors Regular Meeting
September 28th, 2022, at 6:00 pm
LCATV & via Zoom
63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446

Board of Directors in Attendance: Dirk Reith (DR), Ken Rocheleau (KR), Curt Taylor (CT), Greg Drew (GD).

Staff in Attendance: Kevin Christopher (KC), Michael Wright (MR).

1. Call to Order by Chair DR at 6:00 PM.

2. Approval of Agenda

Motion by GD to approve the agenda, second by KR, passed unanimously.

3. Public, board member, and staff comments

CT asked about a possible gaming contest as a way to boost awareness of LCATV. KC stated that he can check with other Access stations to see if anyone else has tried it.

CT also wondered where we stand with regard to virtual reality and the 360 degree camera. KC responded that the editing of the 360 degree camera recordings is complex and staff needs to learn more how the camera can be used and the resulting files edited. There may be the opportunity for LCATV staff to attend workshops on VR and the 360 camera.

4. Approve minutes of 6/29/2022

Motion by CT to approve the minutes of 6/29/2022, second by GD, passed unanimously.

5. Executive director's report

KC stated that the information he needed to provide would be in the Old Business portion of the meeting.

6. Treasurer's Report

Because the treasurer was not present KC gave a brief description of the finances. KC also wanted to clarify LCATV's overspending on IT support. He does not think the additional funds will come from the Capital budget, but LCATV did spend much more than planned because IT helped with the archiving of converted VHF and DVD files to Amazon. There will about \$3,700 additional work. He does not think it will affect the bottom line of the budget. The Board felt that no additional action needed to be taken regarding this.

7. Old Business

a. FCC and Legislative Status Update

KC reported no movement on this issue, though preparations are being made for the next legislative session.

b. Creative Content Producer Search

KC hopes to begin interviews in October. He has been going through the many applications.

c. Community Outreach & Engagement Plan and Budget

The entity that KC hoped would be working on this has been difficult to contact and may be out of business or no longer interested in working with LCATV. KC asked if any board members knew of a marketing firm that might be used instead. The search for a company continues.

8. New Business

a. Fiscal Year 2023 Budgets

i. \$25,000 from the State

KC stated that LCATV will be receiving \$25,000 from the State. He determined that this might be used to purchase a new studio control system. The current control system runs on Windows 7. It's outdated. LCATV staff researched a replacement. The system they recommended will cost just under \$25,000 (\$23,300). Rather than have this expense on next year's capital budget, KC recommended that LCATV use the money from the state to finance the purchase. The Board agreed.

Motion by GD to use the \$25,000 LCATV will receive from the State for the purchase of a new studio control system. Second by KR. Passed unanimously.

ii. Health Care for Employees

There will be another presentation by LCATV's health care broker about what options are available. Rates have gone up substantially. KC will meet with the broker about the various options. He asked if any Board members wanted to attend. Several said they would, depending on the date and time. The meeting will be Zoom based. KC will let the directors know when it will be.

iii. Salary Committee

KC asked how the Board would like to proceed regarding employee salaries for the next fiscal year. The salary committee from last year, consisting of DR, KR and GD, agreed to meet again for the consideration of salaries in the next budget. KC will send appropriate information to the committee. There was some discussion about exactly what information KC should provide the subcommittee.

9. Executive Session

There was no need for an executive session.

10. Adjournment

Motion to adjourn by CT, second by GD, passed unanimously

Meeting adjourned at 5:53 PM

Respectfully submitted by Curt Taylor – Secretary on November 23rd, 2022

Approved at November 29th meeting