



## ***Board of Directors Regular Meeting***

**March 7th, 2022, at 6:00 pm**

**LCATV & via Zoom**

**63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446**

**Board of Directors in Attendance:** Dirk Reith (DR), Ken Rocheleau (KR), Curt Taylor (CT)

**Staff in Attendance:** Kevin Christopher (KC)

**1. Call to Order by Chair DR at 6:17 PM.**

**2. Approval of Agenda**

**Motion by CT to approve the agenda, second by DR, passed unanimously.**

**3. Public, board member, and staff comments**

**4. Approve minutes of 12/08/21 and 2/9/22**

**Motion by CT to approve the minutes of 12/08/21 and 2/9/22, second by KR, passed unanimously.**

**5. Executive director's report**

KC stated that the AC units are here. One is functional. The other will be so soon. Town Meetings went well, and the as did the live results show on election night.

Regarding the purchase of a 360-degree camera, KC has been doing some research. He found one for \$170 off the list price and purchased it (\$400 total for camera, tripod and three months of cloud editing service). It should be on-scene in a week. LCATV staff will begin familiarizing themselves with the editing functions. There are several events that they can use for experimenting. The camera is an Inst 360 X2 and the editing software is the maker's proprietary software.

**6. Treasurer's Report**

JH was not in attendance, so KC reported nothing inordinate.

**7. Old Business**

**a. FCC and Legislative Status Update**

KC reported no movement on the federal or state fronts.

**b. Cable Line Extension Fund (Action Item)**

For this meeting KC wanted the Board to accomplish three goals

1. Authorize the \$10k expenditure
2. Determine to whom the \$10k check should be written
3. Formalize the amount to expend for future projects

KC reported that he, DR, and GD met with KM (LCATV's accountant) to determine how LCATV goes about giving \$10k to the Middle Road Extension Project. KM was a little concerned about setting a precedent. KC did not see that as a real problem. KM did have some suggestions about preparing for future requests. One question is whether there should be limits in dollars or percentages for the projects. DR expressed the opinion that \$500 per person on the extension might be reasonable.

During the Board discussion KC mentioned that he would like to start a Community Outreach and Engagement Fund to accommodate future possible projects. The funds would be used for outreach to the community, investing in infrastructure, and other community related projects. KR expressed the need for a written policy to govern how the fund will be managed. The Board agreed with the idea of creating the fund.

In response to KC's original three items of action:

**Motion by CT to authorize a \$10,000 check for the Middle Road Community Extension, second by KR, passed unanimously.**

KC also suggested that the Colchester Community Development Corporation (CCDC) might be the best destination for the \$10k. It can then be forwarded to the project. He will contact CCDC about it.

Formalizing the amounts for future funding will be part of the policy around managing the fund.

**c. Field Production Restructure**

This was supposed to be dealt with during an April retreat, but that is not possible due to scheduling conflicts. After some discussion April 18<sup>th</sup> at noon was proposed and agreed to as a time to discuss this item.

**8. New Business**

There was some discussion about the need for more Board members. Jeff Bartley was suggested as a possible member. CT said that he would speak to a member of the Milton Selectboard about finding people.

**9. Executive Session**

There was no need for an executive session

**10. Adjournment**

**Motion to adjourn by CT to adjourn, second by KR, passed unanimously**

**Meeting adjourned at 6:51 PM**

DRAFT Respectfully submitted by Curt Taylor – Secretary on April 17th, 2022

FINAL Approved at meeting held April 18<sup>th</sup>, 2022