



Board of Directors Regular Meeting
February 9th, 2022, at 6:00 pm
LCATV & via Zoom
63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446

Board of Directors in Attendance: Greg Drew (GD), Dirk Reith (DR), Ken Rocheleau (KR), Curt Taylor (CT), Jeff Hathaway (JH)

Staff in Attendance: Kevin Christopher (KC), Michael Wright (MR)

1. Call to Order by Chair DR at 6:00 PM.

2. Approval of Agenda

3. 2022 Board Appointment & Board of Directors Reorganization

KC assumed control of the meeting, summarized Board appointment matters.

- DR confirmed that he wanted to start another three-year term for Colchester/Milton
- GD confirmed that he wanted to start another two-year term for George/Fairfax/Westford
- KR confirmed that he wanted to start another three-year term for South Hero/North Hero/ Grand Isle
- No at-large seats were up for reappointment

Motion by GD to appoint DR for a three-year term with Group 1, second by CT, passed unanimously.

Motion by KR to appoint GD for a two-year term with Group 2, second by CT, passed unanimously.

Motion by DR to appoint KR for a three-year term with Group 3, second by GD, passed unanimously.

Motion by DR to maintain the 2021 slate of the executive committee officers for 2022, second by GR, passed unanimously.

DR, as President, continued the meeting.

4. Public, board member, and staff comments

5. Approve minutes of 12/08/21

The minutes for 12/08/21 were not available to approve

6. Executive director's report

KC stated that LCATV is in Town Meeting season and will be doing candidate statement videos.

7. Treasurer's Report

JH was not in attendance, so KC reported total assets of \$1.28 million. The funding check for the 4th quarter of 2021 will be coming in shortly. LCATV has been doing a lot of capital purchasing as there has been a long lag in obtaining equipment due to supply chain issues. He also reported the purchase of office equipment for a green room. That will be a 2022 budget hit for a 2021 purchase. DR asked about LCATV's streaming account and if it is keeping up with demand. Adjustment have been made to better utilize LCATV's streaming capability. CT asked about sporting events and whether they are still in great demand. MW reported that the viewing numbers are down as physical attendance at the events has increased. Hockey is still seen a lot of viewers (in the several hundreds).

8. Old Business

a. FCC and Legislative Status Update

KC reported no evidence of cable operators charging anything back to an access center or municipality. VAN's legislative advocacy committee is trying to obtain funding from the State budget for the Vermont Access Network. The idea is to get a bit of state funding to make up for reduced cable franchise funding.

b. Cable Line Extension Fund

CT reported that he had spoken with Rep. Seth Chase and the chair of Energy & Technology about possible legislative changes that might be of assistance.

c. Field Production Restructure

KC asked how the Board might like to proceed with this issue. He reminded the committee of the two options currently under considerations.

- i. Option A: A Director of Content overseeing two Production Coordinators who, in turn, oversee the Field Producers.
- ii. Option B: A new Creative Content Producer separate from the field production side. This would put the two Production Managers on equal footing overseeing the production staff.

When asked by DR, KC stated that he is leaning toward Option B. He is uncertain the Creative Content Producer is needed at this point. There was some discussion of workforce issues nationally and in Vermont. The Board also discussed the need for a retreat to finalize the issue. The decision was made to have a quick executive session during this meeting to figure out exactly where we are on this issue.

9. New Business

a. Server Room HVAC Replacement – Action Item

KC has received a revised estimate from Chucks Plumbing and Heating for the project. The new estimate includes the roof work and totals to \$16,500.

Motion by GD to accept the revised estimate and proceed with the project, second by KR, passed unanimously.

b. Possible VR & 360° Camera Budget Allocation – Discussion Item

KC related that several LCATV directors went to the Media Factory for a demo of their VR equipment. The demonstration was not extensive and was more a discussion than a demonstration, though they were able to demonstrate their 360-degree cameras. The camera, editing equipment and viewer might cost about \$5,000. There was Board discussion about how the equipment might be used. GD asked if LCATV might borrow Media Factory's 360 camera and CT asked if they might be having another workshop. KC said he would look into both those thoughts and put together a budget for a possible package.

10. Executive Session

Motion by CT to enter executive session, second by GD, passed unanimously.

11. Adjournment

Motion to adjourn by GD to adjourn, second by LR, passed unanimously

DRAFT Respectfully submitted by Curt Taylor – Secretary on March 2nd, 2022

Approved at March 7th meeting