



## **Board of Directors Regular Meeting**

**January 9, 2020, at 6:00 pm**

**LCATV**

**63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446**

**Board of Directors in Attendance:** Greg Drew (GD), Dick Pecor (DP), Ken Rocheleau (KR), Jeff Hathaway (JH), and Carol Jones (CJ).

**Staff in Attendance:** Kevin Christopher (KC).

**1. Call to Order by DP at 6:01 PM.**

**2. Approve Agenda**

**Motion to approve agenda by GD, 2nd by KR, passed unanimously.**

**3. 2020 Board Appointments & Board of Directors Reorganization**

KC took control of meeting to conduct Board appointments and reorganization:

- Colchester/Milton: DP (3-year) and CT (1-year) up for reappointment.
- Georgia/Fairfax/Westford: CJ (2-year) not seeking reappointment.\*
- No South Hero/Grand Isle/North Hero terms up for reappointment.
- No At-Large terms up for reappointment

DP and CT opted to return with the same term limits.

*\*Through an oversight, GD was not reappointed to his expiring 1-year term, which will be rectified at the February meeting.*

**Motion to appoint DP to a 3-year term and CT to a 1-Year term for Group 1 by JH, 2nd by CJ, passed unanimously.**

The current executive committee is:

Dick Pecor – President  
Jeff Hathaway – Vice President  
Carol Jones – Treasurer  
Curt Taylor – Secretary

**Motion to nominate CT as Secretary by DP, 2nd by CJ.**

**Motion to nominate DP as President by KR, 2nd by JH.**

**Motion to nominate JH as Treasurer by KR, 2nd by CJ.**

**Motion to nominate GD as Vice President by CJ, 2nd by KR.**

KC called for additional executive committee nominations from the floor. There were none.

**Motion to approve the slate of Executive Committee officers for Fiscal Year 2020 as presented by DP, 2nd by KR, passed unanimously.**

**4. Public / Board Member / Staff Comment**

No comments.

**5. Approve Minutes of 12/13/2019 Regular Meeting**

**Motion to approve by GD, 2nd by KR, passed unanimously**

**6. Executive Director's Report**

KC reported that LCATV's migration from 2-digit to 4-digit channel assignments will happen during the week of February 17. Channel 15 will become 1075, Channel 16 will become 1095 and Channel 17 will become 1085. 2-digit channels will still be viewable for 3 months after the launch of the new channels, during which time an advertising and outreach campaign will help inform the public of the move.

There was discussion of CCTV's proposal to jointly approach the Town of Colchester to ask for funding support in exchange for services provided. It was decided that LCATV would not employ this tactic at the present time.

KC briefed the board on VAN's efforts to draft a statewide contract template for all Comcast AMOs, based upon the recently settled CPG conditions and taking the FCC 621 order into account. This would ideally leave AMOs with less one-on-one negotiations to undertake. KC also indicated that he would like to enlist the services of Doug Marden, VAN's attorney, which the time come to negotiate LCATV's contract.

**7. Treasurer's Report**

JH presented the balance sheet. There was discussion of a PayPal discrepancy. There was also discussion of bank choices and KC answered questions about the line items related to the Comcast GPG settlement.

**8. Old Business**

**a. FCC Action Status & Planning**

KC gave a brief update on the national picture, including the just-announced Protecting Community Television Act, a piece of national legislation that would add language to the Cable Act to better define franchise fees and in-kind contributions. There will be further details on the act available soon.

**b. Legislative Update**

KC also reported that VAN's proposed legislation should be introduced within the next week and things should be ramping up at the Statehouse soon.

**9. New Business**

**a. Service-for-Hire work**

KC presented some fact-finding and questions regarding for-hire aerial videography work...monetizing Michael's work as a licensed drone operator. There was discussion of several concerns, including charging sales tax if offering services to for-profit businesses and issues surrounding resolution and privacy. KR brought up the need to establish clear guideline between how we determine what service

will be free and what will be for-hire. JH also mentioned the need for clear accounting of the work. There was recognition of the need for marketing and a web presence for services.

**b. Future Meeting Times & Locations**

It was decided that, for the time being, future Board of Directors meetings would be held at LCATV's offices at 6 pm one dates determined by polling the Board.

**c. Other New Business**

JH brought up the possible need for an assessment of network security. There was discussion about best steps forward and desired results. JH will work with KC to collect the information needed to approach companies about getting quotes for such an assessment.

DP brought up the need for board recruitment and the best way to identify possible candidates. KC mentioned that he has a large database of names which were collected for LCATV's most recent community needs assessment and will share those lists with board members to identify potential candidates.

**10. Executive Session**

There was no Executive Session.

**11. Adjournment**

**Motion to adjourn at 7:57 PM by GD, 2nd by JH, passed unanimously**

Respectfully submitted on January 15, 2020 (DRAFT) by Kevin Christopher, Executive Director