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## **Board of Directors Regular Meeting**

May 10, 2018, at 5:30 pm

LCATV

63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446

**Board of Directors in Attendance:** Dick Pecor (DP); Carol Jones (CJ), Ken Rocheleau (KR), Greg Drew (GD), Bob Shea (BS).

**Staff in Attendance:** Kevin Christopher (KC), Buddy Meilleur (BM), Michael Wright (MW)

### **1. Call to Order by DP at 5:41 pm.**

### **2. Approve Agenda**

**Motion to approve by GD, 2nd by KR, passed unanimously.**

### **3. Public / Board Member / Staff Comment**

MW announced that he was taking the licensing exam to be a commercial pilot of UAVs (drones) on Monday, May 14. There was discussion of some of the particulars of testing, operation of the UAV, privacy concerns, etc. DP mentioned that we may need to review some equipment usage policy language upon purchase of a UAV in the future.

BS mentioned that he and GD had seen a performance by Joe's Big Band and subsequently contacted KC about the possibility of inviting them into the studio or covering one of their concerts. KC has been in contact with them and has arranged to cover one of their July concerts in Grand Isle. There was some discussion of copyright issues around coverage of live music and GD asked if LCATV had an ASCAP or BMI agreement. KC said that we do not but will look into it.

### **4. Approve Minutes of 4/2/18**

**Motion to approve by CJ, 2nd by KR, passed unanimously.**

### **5. Executive Director's Report**

KC reported that VAN had a successful annual meeting the previous week at GNAT in Sunderland. There were a record number of attendees (nearly 70) and vendors (6). The 2019 meeting will be held in St. Albans at the new facility of NWA-TV, which KC also reported that he had visited earlier in the day and was very impressed by the building.

### **6. Treasurer's Report**

CJ presented the financials and mentioned that the income deficit reflected therein is only a result of the financials being generated prior to receiving our quarterly funding check and not a cause for concern.

## **7. Old Business**

**a. Community Needs Assessment / Comcast Agreement** – KC reported that he received a brief update from Greg Epler Wood right before the meeting. Greg was a bit behind but should have budgeting and planning drafts to KC by the following week and there would likely be something for the board to look at by the next meeting. DP thought that once we had planning documents, we should renew discussion of someone to take on a program generation and production role. KC suggested that might be a good topic of discussion for a board retreat and that he would work on finding a date for that to happen over the summer.

**b. LCATV Vehicles** – KC presented the finding of his (along with BM and MW) research and test drives of four possible vans. The front runner was the Dodge Ram Promaster City, although they did not get to test drive a Ford Transit Connect. It was suggested by the board that the staff go to the Ford dealership in St. Albans to attempt a test drive before making a final decision. It was also decided that once the staff has one or two final choices, they talk with the dealership about lease options vs. purchasing and trade-in value for the Mobile Video Lab. Once KC reported back to the board, they would come to a consensus on a final recommendation. If leasing is the decision and trade-in is unavailable, discussion will have to continue on what to do with the Lab. The board decided to approve expenditure of a sum so that acquisition could occur prior to the next meeting, dependent upon the final recommendation.

**Motion to approve the expenditure of up to \$30,000 to be taken from LCATV's New England Federal Credit Union Power Account for the purchase of a passenger van by CJ, 2nd by GD, passed unanimously.**

## **8. New Business**

There was no new business.

## **9. Executive Session (if needed)**

There was no need for Executive Session.

## **10. Adjournment**

**Motion to adjourn at 7:04 by BS, 2nd by CJ, passed unanimously**

Respectfully Submitted on May 14, 2018 (DRAFT) by Kevin Christopher – Executive Director