



Board of Directors Regular Meeting

December 14, 2017, at 5:30 pm

LCATV

63 Creek Farm Plaza, Suite 3, Colchester, Vermont 05446

Board of Directors in Attendance: Dick Pecor (DP), Carol Jones (CJ), Ken Rocheleau (KR), and Greg Drew (GD), Jeffrey Hathaway (JH), Curt Taylor (CT) and Bob Shea (BShea).

Staff in Attendance: Kevin Christopher (KC)

1. Call to Order by DP at 5:33 pm.

2. Approve Agenda

Motion to approve by JH, 2nd by CT, passed unanimously.

3. Public / Board Member / Staff Comment

None

4. Approve Minutes of 11/15/17

Motion to approve with changes by KR, 2nd by GD, passed unanimously.

5. Executive Director's Report

a. Online Banking

KC presented a cooperate certification resolution from the New England Federal Credit Union (NEFCU) enabling LCATV to use online banking. The document requires the signature of the Board chair and the Treasurer. It also requires a motion by the Board agreeing to the terms. LCATV has an account with NEFCU though most of the organization's banking is done with North Country.

Motion to accept the online banking agreement with NEFCU by KR, 2nd by JH, passed unanimously.

b. VAN and Comcast

Vermont Access Network (VAN) has filed to intervene in court proceedings regarding Comcast's appeal of new Certificate of Public Good's (CPG) terms. VAN is intervening so that it will be party to any bargains discussed.

Attorney costs are a concern. Twelve to fifteen thousand dollars has been raised, but more will be needed as this legal action continues.

6. Treasurer's Report

KC reported "healthy books" and that everything is in balance.

7. Old Business

a. Community Needs Assessment – Discussion Item

The online survey will be concluded today. KC reported that work on the five-year plan and budget projections is beginning.

b. Storage Unit Security Deposit

JH asked if a security deposit was required for the new storage unit. KC said that it is not.

c. Drone

BShea asked about a suggestion made at a previous meeting regarding the purchase of a drone. KC remarked that he had recently attended a workshop on such and, because we have paid staff, one LCATV employees will have to have FAA certification for the commercial use of a drone. KC may ask Michael Wright if he is interested in obtaining the certification.

8. New Business

a. FY 2018 Board Terms – Discussion item

KC stated that five board members' terms are coming to an end. He will contact each to see if they would like to continue as members. In January there will be a reorganization of the Board.

b. Use of personal vehicles

There was some discussion about insurance for equipment and individuals when personal vehicles are used for LCATV productions.

9. Executive Session (*if needed*)

Motion to enter executive session to discuss personnel at 5:48 pm by JH, 2nd by GD, passed unanimously

KC was invited to stay for the executive session.

10. Motion to exit executive session 6:31 by KR, 2nd by BShea, passed unanimously

11. Salary Schedule

Motion to approve the salary structure as discussed and revised during executive session by JH, 2nd by CJ, passed unanimously

12. FY2018 Budget Approval

Motion to approve the FY2018 operating budget changes as discussed during executive session by JH, 2nd by CJ, passed unanimously

13. Adjournment

Motion to adjourn to Holiday Reception at 6:37 pm by CJ, 2nd by KR, passed unanimously

Respectfully Submitted on December 24th, 2017
by Curt Taylor - Secretary