



**Board of Directors Meeting
September 24, 2015
Colchester, VT 05446**

Present: Bob Sekerak, Dick Pecor, Kary Towne, Neil Hilt, Bob Shea, Ken Rocheleau, Carol Jones, Kevin Christopher

Staff: Buddy Meilleur

Call to Order:

Dick Pecor called the meeting to order at 5:36 p.m.

Approve Agenda:

Kevin requested that we table Old Business this meeting due to lengthy agenda. Carol made the motion, Bob Sekerak second, to table Old Business this meeting. Motion approved.

Public / Board / Staff Comments:

There were no comments at this time.

Approve Minutes of 5/28/15:

Carol made the motion, Ken second, to approve the minutes of 5/28/15. Motion approved.

Executive Director's Report:

Kevin gave the Board a summary of the highlights of the conference he attended sponsored by the Alliance for Community Media. He attended workshops discussing copyrights, HR issues, non-traditional content delivery, maker spaces and much more. There were some links available on line that some Board members were interested in. He will get these to the Board.

Kevin announced that LCATV won 2 awards recently. The first was for a production *Remembering World War 2* by Inge Shaefer, Kevin Christopher and Michael Wright. The second was for the play *Who Made Me?* by Kevin Christopher. Congratulations to all on these awards !

Kevin reminded the Board to make sure they picked up their LCATV hat, Tshirt and fleece.

As we look at rewrapping the mobile lab, Kevin is thinking about ways to rebrand LCATV. He passed around a binder with some graphic designs for review.

Kevin reported that as we look to future dealings with Comcast, the Public Service Board will be gathering information for the certificate of public good (CPG) via phone, written comments a series of focus groups and tentatively a public hearing. Kevin will send us more information about the tentative public hearing—possibly Wednesday, October 21—at the Vermont Interactive Television (VIT) sites. They are hoping to get a room full of supporters.

Kevin has attached his Performance Review form to the email he sent out. These should be filled out and returned to Dick Pecor as soon as possible.

Treasurer's Report:

Carol reviewed the Balance Sheet, Income statement-operations, Income statement-capital and Income statement-total station and cash flow summary with the Board. All financial statements were as of August 31, 2015. Current total liabilities and fund balance is \$684,854.27.

New Business:

a. Community Affairs Program – discussion item: Dick presented an idea of how LCATV might move forward with an in depth program. He used 'water quality' as an example. The topic would be looked at from from all angles. He suggested a blend of studio and field work. A panel of experts would lead the discussion and cut to video to give a visual explanation of the topic. Picking the experts is a critical component to present a balanced, unbiased show. He suggested developing a template which could be shared with other AMO's if they were interested in doing something in their area. There was the suggestion of a live audience in front of the panel. Dick is interested in moving forward with this. The Board supports this idea and Neil is willing to assist.

b. FY 2016 Budgets – Review Draft 1:

Kevin presented a draft of the 2016 Operating and Capital budgets for the Board to review. He will have an updated budget at the next meeting once contracts are finalized and insurance numbers are in. There was discussion of costs associated with moving towards HD. Kevin will bring more information to the Board at the next meeting with costs associated with HD so we can make some decisions about this.

Executive Session: (Personnel & Contract Matters)

At 7 p.m. Carol made the motion, Ken second, to enter Executive Session to discuss Personnel and Contract Matters. Motion approved.

At 7:41 p.m. Neil made the motion, Ken second, to exit Executive Session. Motion approved.

As a result of Executive Session:

- Kevin will update LCATV's HR policy around leaves.
- Carol made the motion, Neil second, to accept the recommendations of the Salary Committee. Motion approved.
- Carol made the motion, Neil second, to offer a 12 week maternity leave @ 50% salary to staff member.

Adjournment:

At 7:45 p.m. Ken made the motion, Bob Sekerak second, to adjourn the meeting. Motion approved.

Respectfully submitted,

Kary Towne
Secretary