

Lake Champlain Access Television
Meeting of the Board of Directors
September 30, 2014
Colchester Studio

Present: Ken Rocheleau, Neil Hilt, Kary Towne, Carol Jones, Sam Conant, Bob Shea, Bob Sekerak, Dick Pecor, Kevin Christopher

Call to order:

Dick called the meeting to order at 5:30 p.m.

Approve the Agenda:

Kevin requested that we add *Discussion of the South Hero School Board request to New Business*. Neil made the motion, Carol second, to approve the agenda with this addition. Motion passed.

Public / Board / Staff Comments:

There were no comments at this time.

Approve Minutes of 6/25/14:

Neil made the motion, Ken second, to approve the minutes of 6/25/14. Motion passed (7 yes 1 abstain).

Executive Director's Report:

Alternative Funding, Underwriting and Sponsorship:

The Board discussed putting this on hold. It would make more sense to set goals and then determine financial needs to achieve them. Example: We will need to move to HD in the near future, but currently do not have specific costs associated with this. The Board agreed to table this discussion for now.

Digital Media Program:

Kevin is working with a tablet to see what kind of video applications and audio options are available. He will present his suggestions to the Board at a future meeting.

Outreach Opportunities:

Kevin reported that the Gallery is booked through late spring, 2015. Other projects include working with the VT National Guard Museum and numerous summer camps in our viewing area. New projects include partnering with VSA Vermont and the MFCC Learning Together program.

Kevin let the Board know of vandalism in the parking lot at the station. The catalytic convertor was stolen off the mobile lab. We may need to consider increased security or other options to address this. Kevin is following up.

Treasurer's Report:

The Board reviewed the August 21, 2014, financial statements and Carol answered our questions. Total assets are \$610,253.11. After a brief discussion, Neil made the motion, Ken second, to accept the Treasurer's Report. Motion passed. Once Kevin has the information on staff raises, he will work on a 2015 budget to bring back to the Board.

Old Business:

Board of Directors Retreat Follow Up:

As a result of the retreat, Kevin has consulted with RETN about the possibility of a public affairs (joint venture) show. Kevin and Jess W. will get together and talk with St. Mike's staff to gauge their interest and see where they might fit in. Ken cautioned the Board to realize that all parties might come into the project from their own perspective and it would be important to be clear on the expected outcomes.

As a result of the retreat, Kevin is also working on putting together numbers needed to upgrade to HD which he will bring to the Board when completed.

New Business:

VAN Legal Defense Fund:

Kevin presented a document from VAN summarizing their past year and discussing the need to replenish their legal defense fund. LCATV has already paid their annual dues and there is a request for funds for the legal defense fund. Based on a formula, LCATV's dues are \$1683. Bob Shea made the motion, Carol second, for LCATV to pay \$1683 to VAN for their legal defense fund. Motion passed.

Discussion of South Hero School Board Request:

Kevin received communication from the superintendent of Grand Isle S.U. that attendees of the South Hero School Board meetings are hesitant to participate in the meetings due to cameras being present. They are requesting that LCATV limit their filming of meetings to once a month. The Board reviewed our current policy and agreed that we must follow this policy, including operating within open meeting laws in Vermont. The Board asked Kevin to draft such a response to the G.I.S.U. Superintendent which Dick, as chair of the Board, will sign.

Executive Session (Personnel Contracts and Performance Review)

At 7:10 p.m., Carol made the motion, Sam second, to enter Executive Session to discuss Personnel Contracts and Performance Review. Motion passed.

At 7:50 p.m., Sam made the motion, Neil second, to exit Executive Session.

As a result of Executive Session, Sam made the motion, Ken second, to approve the recommendations of the ad hoc committee which had worked on salary review/increases and end-of-year bonuses. Motion passed. Kevin will draft the new contracts in the morning.

Adjournment:

At 7:55 p.m. Sam made the motion, Ken second, to adjourn the meeting. Motion passed. Kevin will email the board to set up the next meeting.

Respectfully submitted,

**Kary Towne
Secretary**