

**Lake Champlain Access Television
Meeting of the Board of Directors
December 13, 2013
Colchester Studio**

Present: Sam Conant, Neil Hilt, Dick Pecor, Kary Towne, Bob Sekerak, Ken Rocheleau
Kevin Christopher, Carol Jones, Rich Hamlin, Buddy Meilleur
Public: Andy Meilleur

Call to Order : Dick called the meeting to order at 5:31 pm.

Approve Agenda : Sam made the motion, Bob second, to approve the agenda. Motion approved.

Public / Board Member / Staff Comment: There were no comments at this time.

New Board of Directors Appointment – Ken Rocheleau : We are pleased to announce that Ken Rocheleau is joining the Board representing South Hero and has agreed to a 3-year term.

Approve Minutes of 11/6/13: Sam made the motion, Neil second, to approve the minutes of 11/6/13. Motion approved.

Old Business

Alternative Funding, Underwriting and Sponsorship: Kevin reported that the theater production brought in ~ \$90. This Thursday singer Ben Patton will be here doing a live performance from 7 – 9 pm. Donations accepted at the door.

Future of Digital Media Program No report at this time.

New Outreach Opportunities: The art exhibition is set for the new year. Island Arts is ready to be the first to use our studio with this project. Kevin reported on another event. This Sunday the Colchester HS music department will bring their band to the studio for an live on-air telethon, raising funds for a class trip. Volunteers will be at the school taking calls for donations.

Election Forum: No report at this time.

Third Channel: Kevin received notice today that Comcast will have a response to LCATV by the end of December.

Policy 12: Human resources 2nd reading / action : Kevin presented the newest draft of Policy 12, incorporating the changes suggested from last meeting . The Board reviewed the document. Carol made the motion, Bob second, to approve this draft of Policy 12: Human Resources. Motion passed.

FY 2014 budgets: 2nd review / action: Kevin presented the #2 draft of the budget. Only change in operating we are not going to be on the health connect at the beginning of the year (no billing/accepting \$ yet) enrollment frozen will continue into 2-14 ?April 1 target date; revised budget to reflect 6 mo coverage at current rate (no premium increase) and 6 month at new rate
Capital added couple items to studio \$1000 PA system and 2600 spider tripod system;

Treasurer's report There were no monthly financial statements available at this time. There is a CD coming due on a couple of months which will be reviewed at the next meeting.

New business: Kevin will be asking the Board to discuss the assistant production manager's position going full time in April. This will be on the agenda for by February 2014. .

Future agenda items : Kevin has some ideas about web site maintenance, upgrades and infrastructure development which he will bring to the Board in next couple of months.

Executive session: There was no need for an Executive Session at this time.

Adjournment At 5:56 pm, Sam made the motion, Bob second, to adjourn the meeting. Meeting adjourned so that those present could attend the holiday gathering.

Respectfully submitted,

Kary Towne, Secretary