

Lake Champlain Access Television
Meeting of the Board of Directors
April 18, 2011
Georgia Public Library

Present: Dick Pecor; Sam Conant; Neil Hilt; Kary Towne; Carol Jones; Peter Russom
Kevin Christopher

Call to Order:

Dick called the meeting to order at 5:30 pm.

Approve Agenda:

Sam made the motion, Carol second to approve the agenda. Motion passed.

Public / Board Member / Staff Comments:

Sam went to the Common Good conference last week and brought an information packet back for Kevin. Common Good is out of Channel 17 in Burlington and they worked with the VIT sites for this conference. He heard about a consulting model which he felt would be helpful to our staff. It was a good opportunity to network with other non profits. These are the types of workshops he would like our staff to attend. There is a Leadership Development day in Rutland coming up that Sam will be attending.

Kevin announced that Bob was reappointed by the Milton select board to another 3 year term on the LCATV Board. Becca Fox resigned from the Board last week. Kevin has reviewed the bylaws and we can appoint someone to finish out her term as public rep from Georgia. He would like us to send possible names to him.

Kevin reported that the Vermont VAN meeting will be in Rutland on 5/20 @ 10 am at their station. LCATV staff will be attending. Board members are welcome. Sam may be able to attend.

Stephanie is running all the summer camps and wants to have the kids work on interview skills. She is looking for local people who might do this. She will be contacting Board members to get names of locals who might consider doing this. Kevin reported that the Milton and Colchester camps are already full.

Approve Minutes of 3/17/11:

Sam made the motion to approve the minutes of 3/17/11. Neil second. Motion passed.

Old Business:

Policy 12: Human Resources – Revisions 4th reading/action: Kevin presented the draft of Policy 12. The only item left to address is background checks. The Colchester Parks and Rec uses a specific corporation to do all their background checks, but it is costly. Neil wondered if we would do a tiered approach depending upon position. After continued discussion the Board decided that everyone employed by LCATV or representing it in the community gets a background check. We will do more research about costs, what other stations do and such. Kevin will put this on the agenda for next month.

2011 Contract: There is a meeting coming up on May 4th with Department of Public Service, Comcast and Van leadership to try and begin coming to an agreement on several matters. It makes sense to schedule a meeting with Comcast after this meeting to continue our negotiations.

Personnel Contract Process: Kevin presented a draft of a review process which synchronizes all contracts for October 1st. After brief discussion, it was decided that the activities could be condensed to August and September. Kevin will bring a new draft back next month. Carol and Pete will be on the subcommittee.

Employment Application: Kevin presented the document and the Board thought it was well done. Carol made the motion, Neil second, to accept the LCATV employment application. Motion passed.

Treasurer's Report: The balance sheet is unavailable tonight. Kevin will mail it to any Board member who would like to see it. Kevin reported that the work on the mobile lab is almost complete. The next funding check is expected in May.

New Business:

Mike Simoneau gave Kevin some information on the Bombardier Road property in Milton. He also included information on other properties around Exit 17. He will keep us in mind when he hears of potential properties in Milton.

Future agenda items:

Executive session:

No executive session needed.

Adjournment:

At 6:40 pm Peter made the motion, Sam second, to adjourn the meeting. Meeting adjourned. Kevin will contact us about the next meeting.

Respectfully submitted,

Kary Towne
Secretary