

Lake Champlain Access Television  
Meeting of the Board of Directors  
January 17, 2011  
Milton Town Offices

**Present:** Dick Pecor; Peter Russom; Bob Sekerak; Kary Towne; Sam Conant; Neil Hilt;  
Carol Jones;  
Kevin Christopher; Stephanie Harter

**Call to Order**

Dick called the meeting to order at 5:37 pm.

**Approve Agenda**

There were no changes in the agenda.

**Public/Board/Staff Comments:**

Stephanie just completed a meeting at the Milton Library DMP staff. They discussed what they have done so far. Stephanie let the Milton staff know she is available to come up and work on projects or take on summer camp library projects. Stephanie is working with the Colchester library staff to discuss the direction they are heading, specifically the teen group. They are going to add more structure to the teen group with a film class starting next Monday. Nissa, Gisele and Stephanie are working together with this group. They would like to enter a contest to produce a 30-90 second PSA about using the library. She is also working on another project with Inge Schaeffer—the history of Colchester.

Sam suggested connecting with scouting and other community groups to let them know about LCATV's opportunities. Pete suggested groups such as the National Honor Society have a community service component required to apply for membership. These types of resources are other ways to get the word out about LCATV.

**Approve Minutes of 12/13/10**

Sam made a motion, Neil second, to approve the minutes of 12/13/10. Motion passed.

**Old Business:**

**Policy 12 Human Resources:** Bob wondered about adding maternity leave, now called the Family Leave Act. Kevin will check on this, incorporate this language in the policy and bring it back to the Board next meeting.

**Safe Driver Agreement:** Kevin has added all the comments received from the Board and the Insurance Company and presents us with an updated document. Bob wonders if Kevin has the ability to do a motor vehicles check. Sam discussed 2 places we need to check—motor vehicles (DMV) and child sexual abuse registry (through Agency of Human Services). Kevin will create an application policy for any position to cover these items. The Board felt that we need to include one sentence in the agreement—something to the effect that 'I acknowledge that my driving record will be checked.'

**2011 Contract:** The scheduled meeting with Comcast was postponed. The Board received the contract and has not really had adequate time to review it in depth. Kevin and several board members will meet tomorrow at 1 pm to go through the contract in depth. All Board members are invited. Greg will be there. The next meeting with Comcast is scheduled for January 28, 2011 at 11 am. Another topic for discussion is Greg's participation in the contract process. If there is a Board decision to be made after tomorrow's meeting, Kevin will send out

an email to the rest of the Board and follow up that way. If we need his expertise, Dick would like to see specific items. The Board will be kept up to date via email if decisions need to be made.

**DMP:** Stephanie gave us an update earlier in the meeting. Neil presented the Georgia DMP year three budget. With \$631 rolled over from year 2, he is requesting \$6391. Pete made the motion, Carol second, to approve the Georgia DMP budget for year 3. Motion approved.

### **Treasurer's Report**

Kevin reported that he had received no year-end financial statements at this time.

Pete reported that after last meeting he followed up on the VT Federal CD that matured. It has been rolled over for 6 months at the same rate.

Another CD is maturing on 2/3/11 at North Country. Since funds will be needed for the field production upgrade, Georgia's DMP and purchase of Broadcast Pix (previously approved). Kevin is ready to order the equipment when the CD rolls over. Carol made the motion, Sam second, to approve liquidation of the CD for purchase of field production upgrades, broadcast pix and funding of the Georgia DMP.

### **New Business**

**Life/Disability Insurance Quotes** Kevin presented insurance information he received from Marc Landry. The Board reviewed the information. Is this something that VAN would consider at the state level? After a brief discussion, everyone agreed that we are not currently interested in this but might entertain it in the future.

### **Future Agenda Items**

- Bob's term is up soon. He is interested in the 3 year government term. Kevin will submit a letter to the town to get this in the works!
- Annual reorganization meeting—we will do this in March
- Build an annual contract process with 10/1 as the target date
- Sam would like us to talk as a Board on a strategy to move forward to actually get the new towns on board. Is this something to discuss with Comcast during negotiations? Is a legislative remedy indicated? What does the certificate of public good say? Sam reported that the non-profit legislative day is coming up and this might be a good opportunity for discussion. He also suggested that each Board member find out what committees our legislative reps are assigned to. Kevin also reminded us of Greg's document on How Does a TV Station Get in your Town?

### **Executive Session**

There was no need for Executive Session.

### **Adjournment**

At 7:10 pm, Pete made the motion, Carol second, to adjourn the meeting. Meeting adjourned. Kevin will contact us via email to schedule the next meeting.

Respectfully submitted,  
Kary Towne  
Secretary