

Lake Champlain Access Television

Meeting of the Board of Directors

December 14, 2009

Colchester, VT 05446

Present: Dick Pecor (DP), Peter Russom (PR), Ron Stotyn (RS), Neil Hilt (NH), Sam Conant (SC), Kary Towne (KT), Kevin Christopher (KC)

Buddy Meilleur, Greg Epler Wood, Bob and Judy Sekerak

Call to Order:

DP called the meeting to order at 5:35.

Approve Agenda:

PR made the motion, RS second, to adopt the agenda. Motion passed with all in favor.

Public / Board Member / Staff Comments:

Bob and Judy Sekerak were introduced. They produce Lifelines on LCATV.

Approve Minutes of 11/23/09:

RS made the motion, PR second, to approve the minutes of 11/23/09. Motion passed with all in favor.

Old Business:

- A. Follow up on Board business which was done earlier in the month via email. On December 8, 2009, PR made the motion for the Board to approve the purchase and sales agreement and for Mike Simoneau to submit the agreement to Jim Carrol. SC seconded this motion. Motion passed with aye votes from PR, SC, KT, NH and RS.
- B. Service Territory: KC will attend a meeting in Westford on 12/17/09. Comcast will also be in attendance. He will update us at our next meeting.
- C. Web Platform: Tonight is the debut to Board, although it has been live since Friday.
- D. 2011 Contract: There is no news to report at this meeting.
- E. DMP: All paperwork is in order at the libraries regarding equipment ownership. KC will draft a letter to Comcast informing of this update.
- F. New Facility Exploration: Mike Simoneau is waiting for the preapproval letter. PR will follow up tomorrow. DP suggested a brief discussion of our questions and concerns as we move ahead with this venture. Based on our offer, DP thought \$91 sq ft was a good price. We need to get an idea of the fit up costs—how extensive renovations might have to be and a timeline. We do have the names of several contractors who could be contacted to bid on the retrofit (Pierre Gingue and Matt Gazo). Since there is restaurant equipment in place, would it be worthwhile to consider renting to a small restaurateur? We need to keep our attorney in the loop so we are aware of the possible legal issues that might surface. A new roof is needed quickly which could cost as much as \$25,000. Our earlier estimate came to around \$250,000 which brought up several questions: Should we act as GC or hire a project manager? We need to research easement, water, sewer, CVPS and also info that might be on file in the town clerk's office. RS would like to know the name of the construction company who built this building. KC commented that as we get all of this in order that after the first of the year we should bring Comcast in on our plans, sooner rather than later.

New Business:

- A. Dick's term expires at the end of December. He is interested in staying and needs to be reappointed by the Colchester Select Board. KC will follow up to get this on the agenda of their next meeting.

Treasurer's Report:

KC reported that we should notice this report reflects the changes made in the DMP at the libraries. The Balance Sheet for Nov 30, 2009, shows total current assets of \$428,681.14 and total assets of \$509,788.67. RS suggested putting some money into a CD. KC will follow up with our accountant for her suggestions with consideration of our current possibility of relocation.

Future Agenda Items:

There were no items at this time.

Executive Session:

There was no need for Executive Session at this time.

Adjournment:

At 6:15 pm, PR made the motion, SC second, to adjourn the meeting. Meeting adjourned so that the Board could join our guests for our holiday open house.

Respectfully submitted,

Kary Towne
Secretary