

## LAKE CHAMPLAIN ACCESS TELEVISION

Meeting of the Board of Directors

Colchester Location

June 4, 2008

**Present:** Sam Conant (SC), Eric Hadd (EH), Dick Pecor (DP), Hank Schaefer (HS), Peter Russom (PR), Ron Stotyn (RS), Kary Towne (KT) and Channel Director Kevin Christopher (KC)

**Staff** Buddy Meilleur

**Dick Pecor called the meeting to order at 5:35 pm**

### **Public / Board / Staff Comments**

There were no comments at this time.

### **Approval of the Minutes of 4/2/08**

RS made the motion, PR second, to approve the minutes of 4/28/08. Motion passed.

### **Executive Director's Report**

*DMG Update:* Colchester is up and running and is producing programs. KC has additional training sessions scheduled with their staff. Milton is working on purchasing materials and KC has a meeting scheduled with them to continue this process.

Georgia is opting out of the grant this year.

*Georgia / Fairfax Update:* DP and KC have discussed the territory concerns with Rob Chapman (VAN). Mr. Chapman is willing to meet with LCATV, Northwest Access TV and Christina DeGraff-Murphy to discuss a realistic resolution.

*2001 Contract Discussion:* KC presented a timeline for preparations related to 2011 contract negotiations which would begin early 2009. KC will begin contacting people who might be helpful as part of the negotiation team, including community members and Greg Epler-Wood. We discussed finding an attorney, possibly Matt Daly who worked with LCATV during the last contract negotiations. The Board was pleased with his work. KC will follow up on this. Each Board member will think of possible negotiation team members from their community and get those names to Kevin.

KC also discussed the reserve budget and items it might include. HS discussed the need for a business case study before negotiations—we need to know what we are proposing is meeting the needs of our customers. He suggested contacting St. Mike's or UVM to have this as a student project. He would also like to see a financial analyst play a part on the negotiation team.

KC described his ideas around 'outreach strategy' which includes web development. He talked about cctv.org and other web technology. He will invite cctv.org staff to present more information to us at our next meeting.

*Old Business:* The internship position will happen this summer. Our intern will begin her duties on 6/16/08 and work with all the scheduled camps.

The Board will be updating the signers on each account at the local banks and credit unions.

KC presented the Mission Statement the Board agreed upon at the April meeting.

**Policy Review (Policies 1, 2, 3)**

KC had presented a draft of these policies, trying to separate policy from procedure. After lengthy discussion, the Board made multiple suggestions and comments for consideration. KC will take this information and rewrite the policies based on tonight's conversation. For next meeting, KC will warn a public hearing for 2<sup>nd</sup> reading on Policies 1, 2 and warn a first reading review of Policy 4.

**Treasurer's Report**

KC presented the balance sheet for April 30, 2008, which showed total current assets of \$370,043.05. LCATV recently received ~\$70,000 funding check.

There is a CD coming due the end of June '08. The Board decided to move \$100,000 from this North Country CD to Opportunities Credit Union. KC and KT will do this. The Board will authorize additional signers for each account—president, treasurer at minimum on each account with one other officer in addition (secretary or VP).

**Executive Session**

There was no Executive Session.

**Adjournment:**

At 7:40, DP made the motion, RS second, to adjourn the meeting. Meeting adjourned.

Respectfully submitted,

Kary Towne  
Secretary