

## **LAKE CHAMPLAIN ACCESS TELEVISION**

Meeting of the Board of Directors

Georgia Public Library

April 28, 2008

**Present:** Eric Hadd (EH), Ralph Perkins (RP), Dick Pecor (DP), Ron Stotyn (RS)  
Kary Towne (KT), and Channel Director Kevin Christopher (KC)

**DP called the meeting to order at 5:40 pm**

### **Board Reorganization**

Our officers are as follows: Richard Pecor, President  
Hank Schaefer, Vice President  
Peter Russon, Treasurer  
Kary Towne, Secretary

### **Public / Board / Staff Comments**

There were no comments at this time.

### **Approval of Minutes of 1/28/08 and 3/10/08**

RP made the motion, DP second, to approve the minutes of 1/28/08 and 3/10/08.  
Motion approved.

### **Executive Directors Report**

DMG Update: KC updated the Board on the DMG. Colchester is up and running with training sessions scheduled. Milton is waiting to schedule another meeting before things get going. No word from Georgia as of now.

Georgia Fairfax Update: KC and DP are working on response letter to St. Albans Board President. Board discussed reply to St. Albans and felt that it should be done sooner rather than later and that a copy should go to school board, select board and town administrator. The annual VAN meeting will be Friday, May 2 and KC will discuss this further there. The Board did feel that the PSB would be the resource of last resort. KC is also working on a video presentation for Fairfax which might be completed within the month.

Satellite Service: KC requested Board input on satellite service (Free Speech TV) for *Democracy Now* program. This will cost \$350 (annual fee) to continue. Discussion among Board members included: popular show, Colchester residents requested it, paid programming is grey area. After discussion, RP made the motion, RS second, to approve \$350, the cost of the annual fee to continue this service for another year. Motion passed. RP suggested that the Board look over this issue during policy review planned in the next six months.

Old Business: Mission Statement: The Board reviewed a draft of a mission statement and came to an agreement. The final draft will be presented at the next meeting.

Old Business: Internship position: The LCATV summer schedule was discussed. The camps are popular and it's a busy time for staff. KC has been approached by a local RIT student who is interested in a possible summer internship position / independent study at LCATV. The Board liked the idea of this type of outreach and connections to college programs. After discussing the possibilities, the Board did agree to experiment with an internship position for this summer and develop a more long term approach if it works out. RS made the motion, RP second, to create an experimental internship summer 2008 position, to provide a stipend of \$1200 and to permit academic credit if desired-- the details to be crafted by our Executive Director. Motion passed.

The Board will create a policy regarding internships (paid or unpaid) as it reviews policies over the next few months.

### **Policy Review**

The Board reviewed policies 1, 2 and 3, with many suggested updates and clarifications. There was also discussion about policies versus procedures. KC will attempt to put together a policies / procedures manual draft for next meeting for continued discussion.

### **Treasurer's Report**

The Board reviewed the financial statement which showed total current assets of \$386,553.35.

KC discussed reserve balance allocation discussing the possibility of delegating a certain sum of money for specific projects which might include such things as a 3<sup>rd</sup> channel, DMG, web site development, relocation, studio upgrades, new technology, etc. This would be done after thinking of our 5-10 year goals—and the direction the station will take in the next decade. There will be more discussion on this at future meetings.

KC reminded the Board that we need to authorize signers for the accounts. KC will follow up with NCFUCU and KT will follow up with NEFCU.

### **Executive Session**

There was no need for Executive Session.

### **Adjournment**

At 7:45 RS made the motion, KT second, to adjourn the meeting.

KC will follow up with the Board with date for next meeting.

**Respectfully submitted,**

Kary Towne

Secretary