

Lake Champlain Access Television

Meeting of the Board of Directors

October 29, 2007

Present: Dick Pecor (DP), Peter Russom (PR), Kary Towne (KT), Hank Schaefer (HS) at 6 pm, Channel Director, Kevin Christopher (KC)

Also Present: Buddy Meilleur

KT called the meeting to order at 5:35 pm.

Public Comments

There were no public comments.

Board Member / Staff Comments

There were no comments at this time.

Approval of Minutes of 9/17/07

DP made the motion, PR second, to approve the minutes of 9/17/07. Motion approved.

Executive Director's Report

KC reported that the Digital Media Library Grant Proposal was moving along in Milton. They have a template in place and are fine tuning it to present to the Select Board in November. This proposal includes a 10 hour/week staff position.

KC will be advertising for field producers for LCATV. DP suggested that as KC is looking for field producers, perhaps some sort of combination position could be arranged with the DMLG proposal position to make it more attractive for the right person.

KC continues to work on the Fairfax and Georgia access television issues, consulting with Christina from Comcast for accurate information to present to the towns.

KC has completed annual performance reviews with Rebecca and Buddy. The Board will continue discussion in Executive Session.

It was decided to continue the Old Business (specifically adding at large members to the Board and making changes in the Treasurer's position) at a future meeting to hear input from all members.

KC reported that the LCATV continues to win awards through the Alliance for Community Media. Kevin has his national award. Buddy has his regional award and Rebecca received word of her first place regional award. Congratulations to our Staff from the Board.

Treasurer's Report

KC presented the balance sheet which showed total current assets of \$390,132.97 and total assets of \$503,544.87. The next check from Comcast is expected by mid November.

Executive Session

At 6:05 PR made the motion, DP second to enter Executive Session. At 6:20 DP made the motion, PR second, to exit Executive Session. As a result of Executive Session the following motions were made and approved

DP made the motion, PR second, to offer a one-year contract with salary increase of 8.5% to production coordinator. Motion approved.

DP made the motion, PR second, to offer a one-year contract with salary increase of 7.5% to channel coordinator. Motion approved.

DP made the motion, PR second, to offer a one-year contract with salary increase of 11% to executive director. Motion approved.

PR made the motion, KT second, to authorize our accountant to give a holiday bonus to our staff--\$300 each for executive director, production coordinator and channel coordinator; \$100 for field producers. Motion approved.

HR will review with KC his performance evaluation done by the Board.

Adjournment

At 6:25 PR made the motion, DP second, to adjourn the meeting. Meeting adjourned.

Respectfully submitted,

Kary Towne
Secretary