

**Lake Champlain Access Television
Meeting of the Board of Directors
October 16, 2006**

Present: Sam Conant (SC), Scott Futrell (SF), Eric Hadd (EH), Pete Russom (PR), Hank Schaefer (HS), Kary Towne, (KT), Kevin Christopher (KC) and Ralph Perkins (RP) via speaker phone.

Also present: Buddy Meilleur

SF called the meeting to order at 5:35 pm.

Public Comments

There were no public comments at this time.

Board Member / Staff Comments

There were no comments at this time.

Board Reorganization

SC reported that he anticipated the Colchester Select Board would appoint his replacement at their scheduled meeting next week. He would like to stay on as a non-voting member. EH also wishes to stay on as a non-voting member. As a result of this discussion, HS made the motion, SC second, to appoint Eric Hadd to a 1-year term as a non-voting member of the LCATV Board. Motion passed. HS made the motion, KT second, that upon the appointment of a new government representative to LCATV by the Colchester Select Board, Sam Conant be appointed to a 1-year term as a non-voting Board member. Motion passed.

RP had a question about our policy with regard to missing board meetings. Our bylaws state that missing 3 consecutive meetings is reason to ask a Board member to resign, unless there are extenuating circumstances. SF will follow up on this policy.

Board reorganization discussion followed. After discussing several options, the Board decided to make the VP position an interim one, with a plan to revisit this in the spring of 2007.

Thus, SC made the motion, HS second, to nominate Scott Futrell for LCATV Board President. Motion passed.

PR made the motion, SF second, to nominate Peter Russom as LCATV Board Treasurer. Motion passed.

SF made the motion, HS second, to nominate Kary Towne as LCATV Board Secretary. Motion passed.

SC made the motion, RP second, to nominate Hank Schaefer as Interim LCATV Board Vice President. Motion passed.

As a result of this reorganization, KC will remove SC and EH as check signers and get the paperwork to add Pete Russom, Hank Schaefer and himself as signers.

Approval of the Minutes of 9/11/06 and 6/29/06

HS made the motion, PR second, to approve the minutes of 9/11/06 and 6/29/06. Motion approved.

Executive Director's Report

Check signing / bond: KC reported that LCATV's insurance policy covers employee dishonesty and no separate bond is necessary. The Board wishes to have KC added as a signer of checks, specifically so he can pay the month to month expenses without having to rely on other Board members to come by to sign checks. Therefore, HS made the motion, SC second, to give the Executive Director permission to sign checks, with a limit of \$2500. Motion passed.

KC will be inviting Comcast personnel to our November, 2006, meeting.

KC asked SC to draft a letter for the annual report.

Review of Staff Leave Policy

The Board reviewed the current staff leave policy. SC made the motion, PR second, to continue the leave policy as currently written, giving the Executive Director discretion to grant additional sick or personal days. Motion passed with 1 abstention.

Treasurer's Report

KC presented the revisions he had made to the Oct-Dec 2006 budget for Board review. There was discussion on several capital expense items versus operating expenses. KC will clarify with our accountant before our November meeting.

KC also presented the balance sheet for September 30, 2006. Total current assets are \$238,205.85. KC and SF will follow up on the CD coming due 10/25/06 at the NCFCU.

KC and Maureen Garofano are working on the end-of-year report.

Executive Session (personnel contract discussion)

At 6:15, PR made the motion, SC second, to enter Executive Session for personnel contract discussion. At 6:35 pm, HS made the motion, SC second, to exit Executive Session.

As a result of Executive Session, the SC made the motion, HS second, to offer a 1-year contract to R.P, Channel Coordinator, with salary increase to \$33,500. Motion passed with 1 abstention.

The Board will review KC's contract next month.

Adjournment

At 6:40 pm, SF made the motion, HS second, to adjourn the meeting.

NEXT MEETING: NOV 13, 2006

Respectfully submitted,

Kary Towne
Secretary

