

Lake Champlain Access Television

Meeting of the Board of Directors

February 2, 2005

Present: Sam Conant (SC), Eric Hadd (EH), Renn Niquette (RN), Hank Schaefer (HS), Kary Towne (KT) and Channel Director Kevin Christopher (KC)

Also Present: Buddy Meilleur, Rebecca Padula

SC called the meeting to order at 6 pm.

1. Public Comments:

The Board acknowledged with sadness the passing of Milton's governmental representative, Donald Alderman, who had served many years on the LCATV Board of Directors, most recently as our Treasurer. RN made the motion, KT second, to donate \$200 to the American Heart Association in Don's memory. Motion passed. The staff will close the office Friday morning to attend the funeral.

2. Board Member Comments:

EH reported that the cooperative work between LCATV and the Georgia video class and the mock trial coverage went very well.

The resolution from the Georgia Select board was presented and well received by the LCATV Board. (This had been worked on by Randy Hall and Eric Hadd). It was suggested to get others--such as the library trustees, the school board-- on board to also contact Adelphia regarding cable and internet access for the library as per the previous contract agreement. KC will send Matt Daly a copy of this resolution. EH will follow up with the Georgia School Board.

RN wanted the information on the community forum dates. KC reported these were set as election night coverage. RN also had ideas for Sam's show, consolidating town and school issues.

3. Approval of the Minutes of 12/15/04

RN made the motion, HS second, to approve the minutes of 12/15/04. Motion passed.

4. Executive Director's Report

KC passed out a copy of the Annual Report Fiscal Year 2003-04 to the Board members and will distribute more in the communities we serve.

KC congratulated Sam Conant, LCATV's Volunteer of the Year. The Board also congratulated Sam for this well deserved award.

KC reported on satellite office out reach. After meeting with Milton personnel, there are several issues to resolve including their wanting specific controls of portions of the content of the station, and questions about access to equipment for students / public. After discussion it was decided that KC will follow up with Milton personnel and explain our P.E.G. mission and how we cannot limit programming at will. KC and the LCATV staff presented the idea of a mobile van to serve Georgia and Milton. Discussion followed around resources to do this and KC will follow up.

KC reported that LCATV saved about \$50 on the phone bill this month, with the new

provider.

KC will invite Laura Bow (from Adelphia) to the March meeting to meet the Board. He will also invite a Milton resident who has expressed interest in learning more about the Board.

KC reported that as our outreach increased, the staff are using their vehicles more and more for business related activities during the course of their day. EH made the motion, RN second, that the staff be reimbursed mileage expenses at the going Federal rate. Motion passed.

KC reported that the staff approached him requesting that he use a cell phone so that he can be reached during the course of his traveling for LCATV. After discussion, it was agreed that KC will look into the cost of a cell phone for LCATV.

KC presented Maureen Garafano's letter recommending that LCATV keep no more than \$100,000 in any one financial institution. SC will follow up on this and move funds into other credit unions. He will follow up with the Board via email if needed between now and the next meeting.

5. Adelphia Contract Discussion

Matt Daly continues to work on this. Lisa Birmingham is the Adelphia rep. Mr. Daly anticipates a point by point response for us within two weeks.

6. Treasurer's Report

KC reminded us that it is near the time of the annual true-up. Total assets are \$504,094.40. SC rolled over one \$50,000 CD for 3 months and put another \$50,000 into a money market account.

7. Executive Session

There was no Executive Session

8. Adjournment

At 7:05 pm, SC made the motion, HS second, to adjourn the meeting. Meeting adjourned.

Reminder: Anyone with election question ideas, forward them to Kevin.

Next meeting: KC will follow up via email to schedule the next meeting.

Respectfully submitted,

Kary Towne
Secretary