

# Lake Champlain Access Television

Meeting of the Board of Directors

December 19, 2005

**Present:** Sam Conant (SC), Scott Futrell (SF), Eric Hadd (EH), Hank Schaefer (HS), Kary Towne (KT) and Channel Director Kevin Christopher (KC)

SC called the meeting to order at 5:50 pm.

## **Public Comments:**

EH wanted to thank the LCATV staff for covering the Georgia Middle School mock trials and airing them on TV. Everyone was pleased with the project.

One of our field producers suggested we list our Board meeting dates on the website, as she has had people ask her about them.

## **Board Member Comments:**

KT commented on the January classes advertised on the channel which Rebecca will be teaching. KC reported that this is a new outreach offering and they will be interested to see the public response.

## **Staff Comments:**

None at this time

## **Approval of the Minutes of 11/21/05:**

EH made the motion, HS second, to approve the minutes of 11/21/05. Motion passed.

## **Executive Director's Report:**

**New signs:** KC reported that the new LCATV signs were up.

**New van:** KC expects the van to arrive in about a month. He presented several ideas for graphics, got ideas from the Board and will present more ideas next month.

**Contract Negotiations:** The contract negotiations continue to have one sticking point—the Georgia Library drop. After a brief discussion by the Board members, it was decided to ask Matt Daly (attorney) to push this issue.

**Board elections:** We need to change the election process, due to the Adelphia / ComCast changes. Discussion included many ideas on how to proceed--including paper vs. on line ballots; press releases to local papers; the Board actively finding and appointing candidates; how to screen subscribers from non-subscribers for voting purposes, etc. KC reviewed our current by laws and the Board will review them in January. After discussion, HS made the motion, EH second, that at the January meeting, the Board will prepare to amend the bylaws relating to the election of the Board of Directors. Motion passed. KC will send out information to the Board members very soon, so that we can all be prepared and review this draft before the meeting. It was also suggested that we develop a way to capture email addresses of the subscribers so that we can use this as a communication vehicle in the near future.

KC reported he will be out of the office the first week of January on vacation.

**Treasurer's Report:**

KC presented the tax forms for SC to sign.

Total current assets are \$549,182.39 as presented on the balance sheet for 11/30/05.

There are CD's which need our attention. HS made the motion, EH second, that we move \$50,000 from the VT Federal CU/MMA (\$99,137.51) to a North Country Federal Credit Union MMA. Motion passed. This will be done in January '06.

The NEFCU/9 mo CD comes due 1/8/06. These funds will pay for the van and other related expenses. HS made the motion, EH second, to ask the treasurer to move funds from the NEFCU / 9 mo CD to a NCFCU money market account. Motion passed. SC and SF will work on this in January '06.

SC made the motion, HS second, to accept the Treasurer's Report. Motion passed.

**Executive Session:**

At 6:40, KT made the motion, EH second, to enter executive session. At 6:50, EH made the motion, SF second, to exit executive session. As a result of Executive Session, The Board voted to give a holiday bonus to the LCATV employees. The Board also agreed to discuss continued review of policy (personnel benefits) at the February meeting.

**Adjournment:**

At 7:55, SC made the motion, HS second, to adjourn the meeting. Meeting adjourned.

**Next Meeting:** January 23, 2006 @ 5:30 pm

Respectfully submitted,

Kary Towne  
Secretary