

Lake Champlain Access Television

**Meeting of the Board of Directors
September 1, 2004 (Approved 9/22/04)**

Present: Donald Alderman (DA), Sam Conant (SC) @ 6 pm ,Eric Hadd (EH), Randy Hall (RH), Hank Schaefer (HS), Kary Towne (KT), Channel Director Kevin Christopher (KC) Buddy Meilleur and Rebecca Padula

KT called the meeting to order at 5:40 pm.

Public Comments:

There were no public comments.

Board Member Comments:

There were no board member comments.

Approve Minutes of 6/8/04 and 7/27/04:

HS made the motion, EH second, to approve the minutes of 6/8/04 and 7/27/04. Motion passed.

Executive Director's Report:

KC is working on election forums for our towns and will be sending out invitations soon. He encouraged Board members to submit questions to him.

Julia Andrews has replaced Janet Franz as Adelpia's Community Affairs Coordinator and will be the point person during contract negotiations. KC will contact her and invite her to meet with us.

KC is awaiting more information from our landlord regarding the space expansion.

The savings account at Chittenden has been moved to NCFCU.

All other items will be covered under 'agenda items.'

Adelpia Contract Discussion:

The Board had reviewed a draft of the contract prior to the meeting and were prepared to reviewed it as a group. The Board made suggestions, asked for clarification and asked questions. After some discussion, the Board agreed that we wanted the Georgia library situation addressed, as Adelpia's obligation of a drop had not been met. The Board also wished to express interest in expansion to other towns in the event it becomes a possibility. KC will draft a contract including our discussion points. He will then contact our attorney to set up a meeting as soon as possible. Other Board members will attend this meeting with KC.

Because we are in contract negotiations, SC reminded the Board that now is the time to reorganize and hold elections, specifically to get a president in place. KC will put this on the agenda at the next meeting.

Review LCATV Policy #4: Election Coverage:

There were 4 points KC wanted to have the Board discuss with regard to election coverage: candidates receiving questions in advance, airing programming in which candidates appear outside meetings/forums, circumstances under which candidates can appear in programming and termination of candidate coverage 36 hours prior to the opening of the polls. Much discussion ensued. KC gave examples of situation he had encountered. After continued discussion, the Board decided that candidate coverage will cease 24 hours prior to opening of the polls. Questions will not be given to candidates in advance. LCATV will not provide programming exceptions to candidates who cannot attend scheduled forums. The Board agreed that KC will rewrite Policy #4 with our changes and mail a copy to each board member. The Board members will vote to approve or disapprove via email or phone.

Treasurer's Report:

DA presented the Treasurer's Report. All bills are paid. Total assets are \$324,278.52. KC estimates a surplus of \$10,000-\$15,000 for the fiscal year. HS made the motion, EH second, to approve the Treasurer's Report. Motion passed.

Discuss Possible Bank Change:

LCATV has already shifted some accounts from one bank to North Country Federal Credit Union because of favorable rates. KC is willing to do research to make sure we are getting the best rates and lowest fees for LCATV. HS made the motion, EH second, to allow KC to shop around at the local banks and credit unions to find the best fee structure and authorize him to move LCATV accounts accordingly. Motion passed.

Executive Session:

At 7:15, SC made the motion, EH second, to enter Executive Session to discuss personnel and contracts. At 7:35 pm. HS made the motion, DA second to exit Executive Session.

As a result of Executive Session, HS made the motion, RH second, to approve KC's recommendations for contract negotiations for Buddy Meilleur and Rebecca Padula. Motion passed.

DA suggested that LCATV send out our agenda and minutes to the Select and School Boards of our respective towns. Everyone thought this was a good idea and KC will follow up.

Adjournment:

At 7:40 HS made the motion, DA second, to adjourn the meeting. Meeting adjourned. NEXT MEETING WEDNESDAY, SEPT 22, 2004 @ 5:30 PM.

Respectfully submitted,

Kary Towne,
Secretary

